



BRANDON SCHOOL DIVISION

Personnel Committee Minutes

Thursday, September 29, 2016 – 11:30 a.m.
Boardroom, Administration Office

Present: S. Bambridge, J. Murray, L. Ross
M. Casavant, D. Labossiere, B. Switzer

1. ELECTION OF CHAIR.

The Personnel Committee Meeting was called to order at 11:30 a.m.

It was agreed that Trustee Linda Ross would serve as Committee Chairperson for 2016-2017.

2. APPROVAL OF AGENDA

The agenda was approved as circulated.

3. PREVIOUS COMMITTEE MINUTES FOR INFORMATION PURPOSES ONLY

The Minutes of May 17, 2016 were received as information.

4. REVIEW GOVERNANCE GOALS & RESPONSIBILITIES

The Committee reviewed and discussed the Committee Governance Goals and Responsibilities.

5. SUMMARY REPORT AND WORK COMPLETED IN 2015-2016

The Committee reviewed the items from the 2015-2016 Summary Report for the Personnel Committee.

6. COMMITTEE DIRECTION FOR 2016-2017 IN RELATION TO THE COMMITTEE GOVERNANCE GOALS & RESPONSIBILITIES

For 2016-2017, the Committee's direction is to:

- Review the Job Evaluation System.
- Investigate alternate models for substitute staff
- Provide Indigenous cultural awareness education for staff

7. MEETING DATES FOR 2016-2017

It was further agreed that the Personnel Committee meetings would be held on the second Thursday of each month from 11:00 a.m. to 12:30 p.m., with one exception, as follows:

Thursday, October 27, 2016	11:00 a.m.
Thursday, November 10, 2016	11:00 a.m.
Thursday, December 8, 2016	11:00 a.m.
Thursday, January 12, 2017	11:00 a.m.
Thursday, February 9, 2017	11:00 a.m.

Thursday, March 9, 2017	11:00 a.m.
Thursday, April 13, 2017	11:00 a.m.
Thursday, May 11, 2017	11:00 a.m.
Thursday, June 8, 2017	11:00 a.m.

8. COMMITTEE GOVERNANCE GOAL ITEMS

9. OTHER COMMITTEE GOVERNANCE MATTERS

A) Personnel Matter – In-Camera Discussions

The Secretary-Treasurer and Director of Human Resources provided a verbal update on a personnel matter and answered Trustee questions.

10. OPERATIONS INFORMATION

11. NEXT REGULAR MEETING: Thursday, October 27, 2016, 11:00 a.m., Boardroom

The meeting adjourned at 12:00 p.m.

Respectfully submitted,

L. Ross (chair)

J. Murray

S. Bambridge

P. Bartlette (Alternate)